Circulation Module Function Keys (Delivered)

☐ Shift ☐ Alt

F1 Help	F2 Check Item Status	F3 Barcode Validation Settings
F4 Item Search and Display	F5 CheckOut	F6
F7 Renew User	F8	F9 Place Hold
F10	F11 User Registration	F12

☑ Shift ☐ Alt

F1 Add Brief Title	F2 Display Item Holds	F3 Trap Holds
F4 Inventory Item	F5 Discharging	F6 Change Item ID
F7 Renew Item	F8 Billing a User	F9 Display User Holds
F10	F11 Modify User	F12 Remove User

☐ Shift ☑ Alt

F1 Add Item	F2 Modify Holds for Item	F3 Remove Item Hold
F4	F5 Mark Item Lost	F6 Discharging Bookdrop
F7 User Claims Returned	F8 Paying Bills	F9 Remove User Hold
F10 Display User	F11 Confirm Address	F12 Renew Privilege

☑ Shift ☑ Alt

F1 Fine Free Discharge	F2 Delete Title, Call Numbers...	F3 Send Message
F4 Modify Due Dates	F5 Mark Item Used	F6
F7 Ephemeral	F8 User Lost Card	F9 Suspend User
F10 Copy User	F11 Pending Transits	F12 Receive Transit

Cataloging Module Function Keys (Delivered)

☐ Shift ☐ Alt

F1 Help	F2 Check Item Status	F3 Barcode Validation Settings
F4 Item Search and Display	F5 SmartPort	F6
F7 Add Authority	F8	F9 Add Item
F10	F11 Delete Title, Call Numbers...	F12 Print

☑ Shift ☐ Alt

F1 Review Titles	F2 Add Title	F3 Duplicate Title
F4 Modify Authority	F5 Global Call Number Modifi...	F6
F7 Duplicate Authority	F8	F9 Call Number and Item Mai...
F10	F11 Edit Item	F12

☐ Shift ☑ Alt

F1	F2 Modify Title	F3 Bound-withs
F4	F5 Display Authority	F6
F7 Transfers	F8	F9 Delete Authority
F10	F11 Global Item Modification	F12 Add Ordered Items to Cat...

Reports Module Function Keys (Delivered)

☐ Shift ☐ Alt

F1 Help	F2 Check Item Status	F3 Report Session
F4 Item Search and Display	F5 Schedule New Reports	F6
F7 Scheduled Reports	F8	F9 Finished Reports
F10	F11	F12

Acquisitions Module Function Keys (Delivered)

Function Key Mapping

☐ Shift ☐ Alt

F1 Help	F2 Check Item Status	F3 Modify Order
F4 Item Search and Display	F5 Display Order	F6
F7 Add Basic Order	F8	F9 Add Ordered Items to Cat...
F10	F11 Receive Orders	F12 Print

OK Cancel

☑ Shift ☐ Alt

F1 Review All Funds	F2 Review Available Funds	F3 Display Fund (All Cycles)
F4 Display Fund (Specific Cy...	F5 Add Fund	F6 Modify Fund
F7 Modify Fund Budget	F8 Review All Vendors	F9 Display Vendor (All Cycles)
F10	F11 Add Vendor	F12 Modify Vendor

OK Cancel

☐ Shift ☑ Alt

F1 Add Dated Order	F2 Add Recurring Order	F3 Add Orderlines
F4	F5 Display Invoice	F6 Review Vendor Invoices
F7 Add Invoice	F8 Add Invoice Lines	F9 Modify Invoice
F10 Pay Invoice	F11 Reverse Payment of Invoice	F12 Transfer Budget Amount

OK Cancel

☑ Shift ☑ Alt

F1 Session Settings	F2 Unlock Invoice	F3 Rollover Fund
F4 Add Fund Cycle	F5 Add Vendor Cycle	F6 Duplicate Fund
F7 Duplicate Vendor	F8 Duplicate Order	F9 Delete Fund
F10 Display Vendor (Specific C...	F11 Delete Order	F12 Delete Invoice

OK Cancel